

**APPLICANT DISCLOSURE FORM**  
**The Commonwealth of Massachusetts**  
**Executive Office of Health and Human Services**

**COMMUNITY CARE SERVICES, INC.**  
***An Affirmative Action/Equal Opportunity Employer***

So we may evaluate your application for employment/internship or volunteer opportunity properly, please answer all questions carefully and completely in your own handwriting.

The Commonwealth of Massachusetts' Executive Office of Health and Human Services (EOHHS) agencies/Community Care Services have been authorized to perform Criminal Offender Record Information (CORI) checks on applicants for employment/internship and volunteer opportunities. A computer check with the Board of Probation is required for all candidates applying for positions. The information is requested only for the purpose of verifying the information you will be providing concerning any criminal record you may have. Conviction of a crime may not be an automatic bar to your employment. All circumstances will be considered in making a decision on your application.

***I understand that, in order to afford the highest level of service delivery, the Commonwealth of Massachusetts seeks to determine that all employees, volunteers, and interns with EOHHS agencies/Community Care Services are of the highest integrity. As an applicant for employment, I hereby acknowledge that if I am selected for employment/internship or volunteer placement, the Commonwealth of Massachusetts will review:***

- Criminal Offender Record Information (CORI) and;
- The Central Registry of Child Abuse/Neglect reports maintained in accordance with MGL, Chapter 119, Section 51B (for Department of Social Services, Department of Youth Services, and Office for Children applicants only).

Please note that additional CORI'S may be done at any time during the course of your placement with us.

The following space may be used to provide the Commonwealth/Community Care Services with any information that you feel could assist us in processing the results of the CORI and Central Registry reviews.

Criminal records disclosed: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_ I do not wish to be considered for placement because I do not want a CORI to be conducted.